

NOTICE OF MEETING

TO : ALL MEMBERS OF KETTON PARISH COUNCIL

You are hereby summoned to attend the **Full Council Meeting** of Ketton Parish Council to be held on **Wednesday, March 18, 2020** in The Parish Office, Stocks Hill Lane, Ketton, STAMFORD, Lincolnshire, PE9 3TW, commencing at 7:30 pm. Members of the public and press are cordially invited to attend.

Sarah Ayling

Clerk to Ketton Parish Council

12 March, 2020

A G E N D A

- 2020/03/01 To receive and approve Apologies for Absence
 2020/03/02 To receive Declarations of Interest, Dispensations and Additions to Registers
[Section 27 Localism Act 2011]
 2020/03/03 To approve and sign the Minutes of the Parish Council Meeting of February 19, 2020
 2020/03/04 To receive any Matters Arising for information exchange *[NB Matters Arising may only appertain to the immediately preceding Parish Council Meetings - i.e. February 19, 2020]*
 2020/03/05 Police Report
 2020/03/06 Public Question Time: Members of the Public to Parish Council: Parish Council to County Council
 2020/03/07 To Minute and approve the following payments:

To be signed

10786 Arden Coffee (East Midlands)		C/Hub supplies	£77.99
RCC	Debit card	Flood sign contribution	£100.00
101787 Mr G Layne		Door handle	£4.16
101788 Black Velvet Pest Control		Moles control	£60.00
101789 Tracey Green		Parish Office cleaning	£10.00
RCC	Debit card	Community Street Lighting Recharge	£2,185.73
101790 Handyman		Handyman's salary	£35.80
101791 Assistant Handyman		Assistant Handyman's salary	£121.38
101792 Ketton PCC		Village Diary inserts	£150.00
Archers Safety Signs Ltd	Debit card	Fixings for signs	£14.10
Scottish Power	Direct debit	Office Electricity (February)	£68.00
101793 ARBprint Ltd		K&TNP Questionnaire printing	£687.60
101794 Mrs M Cade		K&TNP expenditure	£3.49
Millennium Ltd	Direct debit	Monthly pc back	£7.20
101795 Parish Clerk		Clerk's salary	£709.68
101796 HMRC		PAYE & NI	£266.80
Nest	Direct debit	Clerk's pension contributions	£87.10

- 2020/03/08 To receive and approve the Financial Statements and to sign the Reconciliation
 2020/03/09 To receive, approve and adopt Committee Reports for March 2020, viz.
 2020/03/09.1 Planning 3 March, 2020
 2020/03/09.2 H&OS 4 March, 2020
 2020/03/09.3 PR&M 11 March, 2020
 2020/03/09.4 Planning 17 March, 2020
 2020/03/10 To receive an update from the Ketton & Tinwell Neighbourhood Plan steering group
 2020/03/11 To receive a report from the sub-committee tasked with evaluating & formulating proposals for the future use of the Ketton Library site.
 2020/03/12 To approve a request from the H&OS Committee for £1,000 from council reserves in 2020-21 to purchase a mower to replace the Countax
 2020/03/13 Land off Pit Lane – to receive a report from Cllr Edis Payne & discuss
 2020/03/14 To resolve that Ketton Parish Council supports RCC's Community Speed Watch Scheme
 2020/03/15 To resolve that in response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

2020/03/16 A Councillor to attend the next monthly County Councillor's Surgery at Ketton Library
2020/03/17 News items to be included in Council News Page in St Mary's Church Magazine
2020/03/18 External items from outside the parish, including reports from any external meetings attended
2020/03/19 To note correspondence as received and to allocate actions to relevant Committees as appropriate
2020/03/20 To receive and note future Agenda items from Councillors
2020/03/21 Any other Urgent Business
To receive items of urgent business which have previously been notified to the person presiding
2020/03/22 Meeting close and confirmation of next meeting date as Wednesday, April 15, 2020

A handwritten signature in dark ink, appearing to read 'S. Ayling', on a light-colored rectangular background.

Sarah Ayling
Clerk to the Council
12 March, 2020